

KINGSVILLE TOWNSHIP ORGANIZATIONAL MEETING

January 7, 2016 – Fire Hall – 7:00 pm

The 2016 Organizational meeting was called to order by Sarah Patterson, Fiscal Officer, followed by the Pledge of Allegiance. At that time the fiscal officer turned the meeting over to Dennis Huey, Chairman.

Carol Brunell, notary and mother of Karl Brunell, gave the oath of office to Karl Brunell as newly elected Kingsville Township Trustee and Sarah Patterson, re-elected Fiscal Officer.

Dennis Huey made a motion to approve a resolution to put back \$26,080.16 to the general fund from the road and bridge fund that was paid in error for a vehicle payment in 2013 that was noticed during the 2013 and 2014 audit that was completed at the end of 2015. Darrell Ensman seconded the motion. On the call of the vote: Dennis Huey – Yes and Darrell Ensman – Yes.

The trustee asked the fiscal officer to put a motion in the Star Beacon for the next regular meeting to be held on Wednesday, January 13, 2016 from 7:00 pm to 8:00 pm.

Election of Board Chairman: Dennis Huey made a motion to elect Darrell Ensman as Board Chairman for 2016, Karl Brunell seconded the motion; all yes.

The meeting was turned over to Darrell Ensman, Chairman.

Vice Chairman: Darrell Ensman made a motion to elect Karl Brunell as Vice Chairman for 2016, Dennis Huey seconded the motion; all yes.

Reappointments:

- Zoning Board of Appeals: Dave Conley
- Zoning Commission: Randy Jones
- Zoning Inspector: Jim Branch – annual
- Fire Chief: Neal Stewart

Darrell Ensman made a motion to reappoint Dave Conley and Randy Jones to the Zoning Board of Appeals and Zoning Commission respectfully for a 4 year term. Dennis Huey seconded the motion; all yes.

Darrell Ensman made a motion to reappoint Jim Branch and Neal Stewart to a one year term to Zoning Inspector and Fire Chief respectfully. Dennis Huey seconded the motion; all yes.

Fees: Zoning \$35 Residential; \$50 Residential New Construction; \$200 Commercial; \$100 Commercial Sign Only; \$125 Residential Variance Hearing; \$250 Commercial Variance Hearing; \$500 Zoning Text or Map Amendments /changes; \$50.00/meeting Secretarial: \$0.25 copy fee per page for any requests General or Zoning.

Dennis Huey made a motion to keep all zoning fees the same for 2016. Karl Brunell seconded the motion; all yes.

Cemetery – Current Fees

Graves for Twp Resident \$250 -- Non-resident is \$350

<u>Grave Opening</u>	<u>Mon-Fri</u>	<u>Sat until Noon</u>
Adult	\$350	\$500
Baby/child	\$175	\$300
Urn	\$150*	\$300**

* Plus cost of vault for urn \$125 ** No Cremations on Saturday unless there is full funeral services. Grave Openings are to be completed no later than noon on Saturday. No holiday grave or cremains openings. Weekdays they need to be done at cemetery by 3:00 pm and Weekends by 10:30 am or they will be charged \$150.00 overtime fee.

Exhumations – week days only \$1,500

Foundations – \$12 per cubic foot.

There will be no pouring of foundations until we have a minimum of 7 yards and if someone demands a pouring of the foundation when we do not have a minimum of 7 yards, they must pay all material and wages for the pouring.

The person ordering veteran's marker must pay foundation fee prior to setting of marker. Special or extenuating circumstances need to be discussed with the Cemetery Sexton.

Dennis Huey made a motion to keep all cemetery fees the same for 2016 but add to the rules sent to the funeral homes and monument companies that all orders for footers would need to be turned into the Sexton 30 days prior to Memorial Day. Karl Brunell seconded the motion; all yes.

The trustees asked the fiscal officer to make sure notices with pricing and rules be sent to the funeral homes and monument companies.

Regular Meetings: Darrell Ensman made a motion to keep the regular meetings on the 2nd and 4th Wednesdays at 7:00 P.M. Dennis Huey seconded the motion; all yes.

Mileage Reimbursement: Dennis Huey made a motion to keep the mileage reimbursement at \$.54 per mile. Karl Brunell seconded the motion; all yes.

Firefighter / EMT / Paramedic Roster for 2015: Neal to present this to the trustees at the regular meeting.

Dennis Huey made a motion to go into Executive Session to discuss wages for 2016. Darrell Ensman seconded the motion. On the call of roll: Darrell Ensman – Yes, Karl Brunell – Yes and Dennis Huey – Yes.

After a short executive session Dennis Huey made a motion to back into regular session. Darrell Ensman seconded the motion. On the call of roll: Darrell Ensman – Yes, Karl Brunell – Yes and Dennis Huey – Yes.

Salaries:

Trustee	\$10,300 annual Increase by \$300.00 annually effective January 1, 2016.
Fiscal Officer	Increase from \$16,997 to \$17,826 annual effective April 1, 2016 per statue
Neal Stewart	Increase from \$21.00/hour to \$21.42 plus \$250 clothing allowance
Scott Burdine	Increase from \$18.25/hour to \$18.62 plus \$250 clothing allowance
Seasonal	\$ 9.85/hour Cemetery work
Zoning Inspector	\$4,500 annual paid monthly to remain the same.
Fire Chief Stewart	\$5,000 annual paid monthly to remain the same.
Admin Asst	\$3,000 annual paid monthly to remain the same.
Asst Chief	\$3,000 annual paid monthly to remain the same.
Fire Inspector	\$2,000 annual paid monthly to remain the same.
FF/Basic	\$10.75/hour to remain the same.
FF/Advanced	\$12.75/hour to remain the same.

Darrell Ensman made a motion to approve the increases as noted above for 2016. Dennis Huey seconded the motion; all yes.

Secretary Fees for Zoning Boards Darrell Ensman made a motion that \$50.00 per meeting would remain the same. Dennis Huey seconded the motion; all yes.

Other Business:

Darrell Ensman made a motion to approve 2016 budget and temporary appropriations. Dennis Huey seconded the motion; all yes.

The trustees noted that the township needed one member on each of the zoning boards.

The trustees asked Neal for 2016 goals for the Road Department.

The trustees asked the fiscal officer to send out a letter to the local churches to see if there was anyone interested in working this summer for the township mowing the cemeteries and park. They would work from April 15 to October 31, 2015.

With nothing else to discuss or decide Darrell Ensman made a motion to adjourn the 2016 organizational meeting. Dennis Huey seconded the motion; all yes.

Darrell Ensman, Chairman

Sarah Patterson, Fiscal Officer